

Safe Work Practices

Title: Use and Placement of Wheel Chocks	Reference:	Revision:
	SWP-3.01	
	Page:	1 of 1
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1.0 GENERAL

This Safe Work Practice will cover when to use and where to place wheel chocks for both unattended and operational parking of Versant Power vehicles. Requirements are from Versant Power Safety Manual (VPSM).

2.0 AVAILABILITY OF CHOCKS AND STORAGE

- 2.1 Wheel chocks can be obtained from the Stores Dept (stock #1458002)
- 2.2 Wheel chocks on all vehicles, where required, are to be neatly stored so they are easily reached.

3.0 REQUIREMENTS

- 3.1 Class A and B vehicles are required to place wheel chocks on the rear wheels of the vehicle under the following conditions:
 - i. Whenever the vehicle is parked and there is a risk of the truck moving due to incline or slippery conditions. Parking in a garage is exempt from this requirement.
 - ii. Whenever the boom or bucket is in the air, including when the vehicle is set on level ground. This also applies to class C squirt boom trucks. (VPSM: 3.3.5.2.g.i&ii)
- 3.2 When working aloft, the employee shall ensure the outriggers or jacks are in the down position, the parking brake is set and wheel chocks are set before operating the lift/boom. (VPSM: 3.5.5.4.e; 3.6.5.2.a)
- 3.3 Trailer wheels should be chocked when trailer is unhooked from a vehicle. (VPSM: 3.9.5.1.j)
- 3.4 When an operator is going to be more than 25 feet away from the forklift or out of sight of it, the forklift is considered to be left unattended and the operator shall:
 - i. lower the forks completely
 - ii. neutralize controls
 - iii. turn off the ignition
 - iv. set the brake
 - v. chock the wheels if parked on an incline (VPSM: 3.10.5.3.f)
- 3.5 Vehicles or trailers being loaded or unloaded from a loading dock shall have their wheels chocked. (VPSM:3.10.5.4.f)
- 3.6 Reel trailers and wire pulling/tensioning equipment shall be anchored by being chained to a pole or hooked to a truck. Trailer wheels shall be chocked. (VPSM: 5.13.5.7)
- 3.7 Wheel chocks and jack stands shall be used when lifting vehicles with manual jacks. (VPSM:9.1.5.1.g)
- 6.1 When utilizing hydraulic lifts, vehicles shall be properly placed and wheel chocks deployed prior to operating the lift. (VPSM: 9.1.5.2.c).

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